

Library Resources

Librarians are very willing to help you find what you need. The following lists are just a sampling of what is offered. If you need something the library does not have, it may be possible to have it borrowed from another library at no charge. This is called Interlibrary Loan. Remember to check the date of any information you are using. The business books are located in the 650's. The libraries also have computers with word processing and Internet access and typewriters for your use. Check your local library or please see the County Contact section in the guide for more information. Books in the reference area cannot be removed from any library.

Tippecanoe County

Tippecanoe County Public Library

There is a large section of business books which can be borrowed. Topics include: franchises, management, writing business plans, home businesses, human resources, venture capital, marketing, public relations, and many books by NOLO Press.

At the Information/Reference desk:

- Local demographics that will be updated with the analysis of the census data.
- "Market Profile Analysis"
- "An Overview of the Lafayette MSA 98-99"
- "Highlights of the Tippecanoe County Labor Market"
- "Community Demographics"
- "Indiana Residential Profile by County" (this is also online at Access Indiana)
- "Individual County Report Card, Indiana"
- "Status of Indiana Families, Today and Tomorrow"

In the Business Reference Section:

Financial operations data taken from tax returns:

- Almanac of Business and Industrial Financial Ratios
- Industry Norms and Key Business Norms

Guides:

- Business Plans Handbook
- Small Business Source Book
- Business Information Sources
- Small Business Profiles
- Money Sources for Small Businesses
- Directory of Manufacturers by State
- Business Development Publications

In the Legal Reference Section:

- Personal Forms on File
- Business Forms on File
- Guide for Starting and Running A Small Business
- Books by NOLO Press are do-it-yourself books and there is a web site: www.nolo.com
- Other topics include OSHA, contract writing, patent and trademarks.

In The Indiana Section

- There are code and law books. Some are specific such as for fire, building or electric.
- Regional Business Directory lists businesses by town and the names and positions of upper management

Electronic References

- Reference USA—Nationwide directory of over 10 million business, associations, etc.
- Dow Jones (Company and industry center only) trends, financial outlook
- Standard and Poor's Net Advantage—Industry Surveys

Krannert Business Library

The public may use the library, but not remove any of the materials. Make sure to check the date of the information you are using.

- Service Industries USA—receipts by town
- Manufacturing USA
textbook-form overview
- Standard and Poor’s Industry Surveys
- Finance, Insurance, and Real Estate USA
- National Directory of Woman-Owned Business Firms
- National Directory of Minority-Owned Business Firms
- US Market Trends and Forecasts
- Internet Directory of Venture Capital Funds
- Indiana Business Directory
- CCH Business Strategies
Vol. 1 comparison of the 4 business types
- 101 Great Mission Statements
- Value Line
- Annual Reports from many firms

Montgomery County

Crawfordsville District Public Library

At the Reference Desk:

- “Highlights of Montgomery County”
- “Community and County Profiles”
- “Laborforce Estimates”
- “Indiana Business Review”
- “IN CONTEXT- The Indiana Economy”

In the Reference Section:

- Almanack of Business and Industrial Financial Ratios
- The Complete Book of Business and Legal Forms
- Standard & Poor’s
- Indiana Business Directory
- Encyclopedia of Business Information Sources
- The Indiana Fact Book—trends

In the Circulation Section:

Most of the books are either about home business or starting a business.

- Starting a Home-Based Business
- Steps to Small Business Start-Up

- Small Business for Dummies
- The Complete Guide to Being an Independant Contractor
- 101 Best Home Businesses
- Borrowing for Your Business
- Write Your Own Business Contracts
- The Prentice Hall Encyclopedia of Model Business Plans—60 sample plans
- Small Business Formation Handbook—description of the legal forms of businesses with pros and cons, tax info and paperwork samples.
- The Small Business Start-up Guide

White County

Monticello-Union Township Public Library

The library has expressed a desire to increase the number of business resources. In the meantime, please feel free to ask for an Interlibrary Loan.

At the Reference Desk:

- “An Overview of the Lafayette MSA 98-99”

In the Reference Section:

- How to Start Your Own Indiana Business Before the Inc.
- Small Business Sourcebook
- How to Set up Your Own Business
- SBDC Business Assistance Directory 1990
- SBDC Business Development Publications
- Call letters 347.3 RAY is a book of legal forms
- Value Line
- The Directory of Business Information Resources

In the Circulation Section:

- Franchising 101
- Set of “How to Start a _____ Business” books
- Start Small, Finish Big
- Audio: Growing and Managing Your Business